

# Commercial Lease Renewal

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_\_

TO: \_\_\_\_\_

RE: *Renewal of Lease*

With reference to \_\_\_\_\_ of our lease agreement  
(clause)

dated \_\_\_\_\_, we have chosen to exercise the option to renew our lease of  
(date)

\_\_\_\_\_  
(address)

for a further term of \_\_\_\_\_ years.

Yours truly,

\_\_\_\_\_  
Tenant